



**OFFICE OF THE MISSION DIRECTOR**  
**RASHTRIYA MADHYAMIK SIKSHA ABHIJAN, ASSAM**  
**Kahilipara, Guwahati-781019**

No: RMSA/Misc/2/Esstt/2011/Pt (3)/ 24

Dated: 12/12/2017

**Interview**

Rashtriya Madhyamik Siksha Abhijan (RMSA), Assam invites online applications for the position of State consultant (Distance Education & Out of School Intervention), State Consultant (Research & Evaluation), State Programme Associate and Electronic Data Processor. Interested candidates can get detailed information regarding educational qualification, work experience etc from RMSA, Assam Website: [www.rmsaassam.in](http://www.rmsaassam.in).

Opening of online application form-.18.12.2017

Last date of submission of online application form- 26.12.2017

The details of the positions are as follows:

Sl No	Name of the Post	Total Vacancies	Place of posting	Venue of Interview
1.	State Consultant (Distance Education & Out Of School Intervention)	1	State Mission Office , RMSA, Assam, Kahilipara, Guwahati	State Mission Office , RMSA, Assam, Kahilipara, Guwahati
2.	State Consultant (Research & Evaluation)	1	do	do
3.	State Programme Associate	1	do	do
4.	Electronic Data Processor	1	do	do

The candidate must be the one who has the flair and dedication to work in a Mission Mode situation. Only the best candidate will be interviewed based on their job experience, academic and administrative proficiency. The candidate will have to appear for a written test, Computer proficiency test and personal interview.

**Sd/-**  
Mission Director  
RMSA, Assam



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**Interview**

STATE CONSULTANT (DISTANCE EDUCATION & OUT OF SCHOOL INTERVENTION)

- Mode of Engagement** : Contractual Basis
- Qualification** : **Essential** - P.G. Degree with 55% marks in any discipline.  
**Desirable** -3 years of working experience in UNICEF or other NGO/ Govt. / Semi Govt. departments in subjects relating to distance education. Extensive knowledge on vocational education, remedial teaching, skill development, management and administration of hostels and awareness of quality interventions at secondary level.
- Minimum Competencies** : Effective communication skills (oral & written), and computer Proficiency is must.
- Age Limit** : Below 45 years.
- Salary** : Rupees 30,000 per month (Thirty Thousand per month).
- Place of Interview** : State Mission Office RMSA, Assam, Kahilipara, Guwahati.
- Total Vacancies** : 1 (One)
- Place of Posting** : Presently at State Mission Office RMSA, Assam, Kahilipara, Guwahati.
- Job Role**
- Development of learning resources of distance education, Vocational Training/Skill Development.
  - Formulation of identification methods to monitor out of school children especially girls and management of hostels.
  - To design bridge courses and alternative education for preparing OSC to join main stream schooling.
  - To give insights for open schooling programme, inclusion of ICT materials in teaching.
  - Inclusion of ICT materials for teaching OSCs.
  - Community mobilization for parents to ensure regular attendance of their children.
  - Organizing media meets and conceptualization of topics for advertisement/press release etc.
  - Any other matters as directed by MD, RMSA, Assam



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**Date & Time of Interview** : Will be notified.

**Note:**

Only the best candidate will be interviewed based on their job experience, academic and administrative proficiency. The candidate will have to appear for a written test, Computer proficiency test and personal interview.

On the interview day, the candidate will have to bring one copy of filled Application form and original mark sheets with photo copies.



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**Interview**

STATE CONSULTANT (RESEARCH AND EVALUATION)

- Mode of Engagement** : Contractual Basis
- Qualification** : **Essential**-P.G. Degree with 55% marks along with relevant experience.  
**Desirable**- 3 years of research/study experience with good analytical skill and knowledge of education policies. Candidates with PhD degree or working with UNICEF or other NGOs, Govt/Semi Govt. organizations will be preferred.
- Minimum Competencies** : Effective communication skills (oral & written), computer proficiency is must.
- Age Limit** : Below 45 years.
- Salary** : Rupees 30,000 (Thirty Thousand per month).
- Place of Interview** : State Mission Office RMSA, Assam, Kahilipara, Guwahati.
- Total Vacancies** : 1 (One)
- Place of Posting** : As per requirement of RMSA, Assam. Presently at State Mission Office RMSA, Assam, Kahilipara, Guwahati
- Job Role**
- Collection of data and study of resource materials for framing programme modules for achieving RMSA objectives.
  - To frame indicators to decrease dropout rate, increase GER and facilitate activity management linkages.
  - Facilitation in preparing the Annual work plan and budget and consolidating the same.
  - To access and guide on the parameters of girls' education.
  - Evaluation of ongoing RMSA activities. Coordination among various Institutions, agencies in organizing training and exposure.
  - Any other matters as directed by MD, RMSA, Assam.
- Date & Time of Interview** : Will be notified.



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**Interview**

STATE PROGRAMME ASSOCIATE

- Mode of Engagement** : Contractual Basis
- Qualification** : P.G. Degree with 55% marks in any discipline 3 years experience in research related works or any projects with any Govt./ Semi Govt./ PSU. Good analytical power, proficiency in report writing and good drafting skills are must. Knowledge of IT and proficiency in computer is must .The candidate must possess creativity and innovative ideas.
- Experience** : 3 years experience.
- Minimum Competencies** : Effective communication skills (oral & written), Basic Computer Skills.
- Age Limit** : Below 45 years.
- Salary** : Rupees 20,000 per month (Twenty Thousand per month).
- Place of Interview** : State Mission Office RMSA, Assam, Kahilipara, Guwahati.
- Total Vacancies** : 1 (One)
- Place of Posting** : As per requirement of RMSA, Assam. Presently at State Mission Office RMSA, Assam, Kahilipara, Guwahati.
- Date & Time of Interview** : Will be notified

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**Interview**

**ELECTRONIC DATA PROCESSOR**

- Mode of Engagement** : Contractual Basis
- Qualification** : Graduate in Science stream with 55% and 1 year Diploma in Computer application/ D.T.P from reputed Institution. 3 years working experience under State Govt./Govt. Undertaking/Public Sector Organisation/ Reputed Private Organisation. Must have good knowledge on Assamese typing.
- Experience** : 3 years experience.
- Minimum Competencies** : Effective communication skills (oral & written), Basic Computer Skills.
- Age Limit** : Below 45 years.
- Salary** : Rupees 13000-18000/- per month
- Place of Interview** : State Mission Office RMSA, Assam, Kahilipara, Guwahati.
- Total Vacancies** : 1 (One)
- Place of Posting** : As per requirement of RMSA, Assam. Presently at State Mission Office RMSA, Assam, Kahilipara, Guwahati.
- Date & Time of Interview** : Will be notified

**Note:**

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